



Name				Group	
Skills specified in DiDA ( <i>items in bold are level 2 skills</i> )	Yes	No	More	Review date	Evidence
Create vector graphics					
☆ Draw lines, curves, basic shapes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
☆ Draw the stroke (line) separately from the fill	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
☆ Alter the thickness of the line	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
☆ Alter the properties of the line	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
☆ Alter the properties of the fill with pattern	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
☆ Alter the properties of the fill with transparency	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
☆ Alter the properties of the fill with gradient	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Combine basic shapes and freehand drawing					
Edit and arrange vector graphics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
☆ Cut, copy and paste	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
☆ Duplicate or clone objects	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
☆ Crop, trim and resize	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
☆ <b>Cut and join lines or shapes</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
☆ <b>Combine and break apart objects</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
☆ Align and order objects	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
☆ Group/Ungroup objects	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Colour and fill vector graphics objects					
☆ Patterns	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
☆ Flat and 3D effects	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
☆ <b>Strokes – altering thickness, colour and patterns</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Use layers in vector images	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Create and add text					
☆ Insert, format and edit text	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
☆ Fit text to a path	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
☆ Apply filters and special effects e.g. drop shadows	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Save vector images in appropriate formats					
☆ Save vector graphics as DPP files for further editing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
☆ Export vector graphics in other universal file formats	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
☆ Understand which formats are best for print	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
☆ Understand which formats are best for screen	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

<b>Additional skills made easy in Serif DrawPlus</b>	Yes	No	More	Review date	Evidence
Edit objects (use the Node tool and Curve toolbar)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Apply effects to objects	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Trace objects	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Subtract or crop shapes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Use and edit QuickShapes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Make patterned lines (Chain lines)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Use the Freehand line tools	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Use the Replicate wizard to make repeated shapes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Use rulers, guide lines, snapping grid to organise layout	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Edit gradients with the Transparency tool	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Use Preview in Browser to check your work in different browsers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Use the Export Optimiser to choose the best format for the job	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Use advanced printer settings via the Options button on the print dialog box e.g. printer marks, colour separation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		